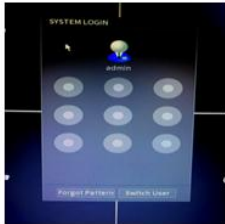


# DAHUA CCTV Backup Recordings on to a USB

1. Insert a USB memory stick in to the USB input ( Usually located at the front of the Recorder)
2. Using the mouse connected to the recorder right click anywhere on your CCTV screen
3. On the **LOGIN** window that has appeared double click on **MAIN MENU**
4. At this stage the system usually prompt you for your password ( Provided to you by your Installer )

See picture here

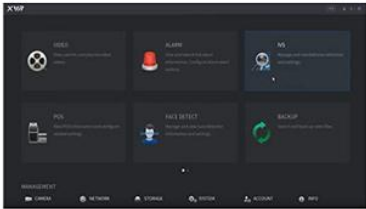


5. Left click on **SWITCH USER** on the bottom right of the Swipe keypad icon .
6. Now a new window will pop up with a username : admin and a password text box underneath it .Using the on-screen keyboard enter your password and click **ENTER** and then **OK** .

Password text box ( left click in the text box to enter password )



7. The Main Menu window comes up, double click on **VIDEO** ( In some models it is named **BACKUP** )



8. A new screen will pops up ( See picture here on the right ) where you enter the details below



9. Select the **Record CH** ( That is the camera number that you like to backup recordings from .
10. Select the **Start Date & Time** and the **END Date & Time** that you like to backup .
11. Click **SEARCH** and all the available recording for the time and camera selected will appear on the screen .  
( There might be several files displayed as some recorders will have the recording split in 15 minute blocks )
12. Last step : Click on **BACKUP** on the bottom right and the system will start backing up the selected video recordings ,once its done it show that the backup is completed, Start right clicking until you get back to **LIVE** screen,  
Remove the USB Storage device from the recorder .